



FEDERAL DISCRETIONARY GRANTS SECTION
MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
PO BOX 480, JEFFERSON CITY, MO 65102-0480

DISCRETIONARY GRANTS FINAL EXPENDITURE REPORT FOR

- ☐ COMPREHENSIVE SCHOOL REFORM PROGRAM
☐ HOMELESS CHILDREN AND YOUTH PROGRAM
☐ EVEN START FAMILY LITERACY PROGRAM

DUE MAY 15, _____

DISTRICT/APPLICANT NAME						COUNTY-DISTRICT CODE		
SECTION I - TOTAL EXPENDITURES BY PROGRAM								
PROGRAM	6100: SALARIES	6200: EMPLOYEE BENEFITS	6300: PURCHASED SERVICES	6400: MATERIALS/ SUPPLIES	SUBTOTAL	OPTIONAL INDIRECT COST RATE _____%	6500: CAPITAL OUTLAY	TOTALS
COMPREHENSIVE SCHOOL REFORM								
HOMELESS CHILDREN AND YOUTH								
EVEN START FAMILY LITERACY								
I, the undersigned, as official representative designated by the Board of Education, certify the LEA to be in compliance with the assurances signed in the application(s).								
SIGNATURE OF AUTHORIZED LEA REPRESENTATIVE						DATE		

**INSTRUCTIONS
FOR COMPLETION OF THE
DISCRETIONARY GRANTS FINAL EXPENDITURE REPORT**

DUE DATE - The preliminary report is due on May 15, if needed a revised report is due no later than thirty (30) days after the ending date of the project. All project bills must be paid before submission of the revised report. The final payment of cash due your district/agency will be transmitted **ONLY** upon receipt and approval of this report and, if applicable, other final reports as required by the programs, such as for evaluation of data, etc.

- District/Applicant - Enter the full name(s) of the project applicant(s), i.e., Raytown C-2 School District, Northwest Missouri State University, Literacy Council of Macon, etc.
- County-District Code - Enter the appropriate code for the applying school district. If the applicant is another agency, leave this space blank.

SECTION I - TOTAL EXPENDITURES

Programs - Complete the rows for only the programs for which you were approved in the DISCRETIONARY GRANTS APPLICATION.

Allowable Variations - Cumulative transfers among object codes may not exceed 10 percent of the currently approved total budget within each of the approved programs. Expenditures in excess of the approved budget or of the allowable variations are the responsibility of the school district/agency and must not be reflected as project expenditures of the Final Expenditure Report, the district's or agency's accounting records, or its project audit report. **THE GRANT TOTAL(S) MAY NOT EXCEED THE AMOUNT APPROVED.**

SECTION II - LEA SIGNATURE

- Signature of Authorized Representative - This should be an original signature, not a copied or a stamped signature and the same signature that is on the approved application. If the district needs to change the authorized representative we will need a memo from the superintendent stating when the school board made the change. The date may be typed or handwritten.

WHERE TO CALL FOR ASSISTANCE - Questions concerning this report should be directed to the Federal Financial Management Section at (573) 751-4420.